

Clarification of license & transportation expenses:

CPG has never turned down a show due to a sponsor being unable to afford (or find) reimbursement of licensing and/or transportation expenses.

Licensing at \$65 per show. Since Phil is not paid for his performance and all events are for charity, licensing fee for the libretto has always been the lowest amount allowed - \$65. One reason we have never priced admission above \$10 is we do not want to have a large amount of admission revenue, which would bump this fee up. (The freewill offerings do NOT count toward admission revenue.) Phil was graciously granted a license with Sandy Chapin that lets him use the music at no cost. This reflects Harry Chapin's strong commitment to hunger organizations.

Transportation reimbursement at \$.50 per mile. CPG accepts no honorariums or payment for shows. As a ministry of Willow Springs Church, the hope is that expenses are not incurred that would impact its budget or place undue strain on Phil & Pam.

Currently (2013) the **IRS calculates the cost of operating a vehicle at \$.565** which is the recommended reimbursement by Mennonite Church USA. The IRS calculates "variable costs" at \$.24. **CPG asks sponsors to consider reimbursement somewhere between \$.25 and \$.50.** Amounts above \$.25 are much appreciated, and they help offset Phil's transportation to shows where less funding is available.

Multiple shows on one trip are asked to consider an equal share in the overall mileage, with consideration given if some locations are much closer than others.

Lodging and meals: CPG has never been reimbursed for food or lodging while traveling. First, the idea of having restaurant meals reimbursed while raising funds for those who can't afford to go to a grocery store seems illogical. Second, we prefer overnight lodging in the homes of supporters and the "Mennonite Your Way" network of homes which provided low cost lodging for travelers. **Home cooked meals and accommodations are greatly appreciated and help keep CPG a viable ministry.**

Covering license & transportation costs: CPG encourages sponsoring organizations to approach local businesses or individuals to cover these expenses, rather than paying them directly. **In no case should funds from tickets or freewill offerings be used for "expenses".** In numerous instances the funds raised to cover expenses have exceeded the license and travel costs. Any extra is to be included in the freewill offering and distributed as part of the show proceeds. **CPG strongly prefers that expense reimbursement funds be on a separate check made out to CPG Food Project. While these funds should be clearly identified prior to the show, a check at the time of the performance is fine.**

Calculation: Desired minimum: Licensing fee **\$65 + (mileage x \$.25 / # of locations)**. Requested Max (above which funds go to food programs): **\$65 + (mil. x \$.50 / # of locations)**.